



**Serving Kids Clothing Program** is a program sponsored by the Jeffco Public Schools associations, JCAA, JCEA, CSEA, PTA, JCU, and the Jefferson Foundation, working together to make near new clothing items available to Jefferson County Public School students in need (Preschool through 12<sup>th</sup> grade). If you want to request clothing, coats, or shoes for a child, please fill out all the information requested. **You must be a Jeffco employee to request clothing.** Thank you.

**PLEASE PRINT LEGIBLY:**

**Person Requesting the Clothing:**

Jeffco Public Schools  
Employee's Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Employee's Job Title: \_\_\_\_\_ Voice Mail: \_\_\_\_\_

Employee's School or Department: \_\_\_\_\_

**Student's Information:**

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender: M F  
Homeless (Optional) Circle Y or N

Student's School: \_\_\_\_\_

<b>Clothing Items Needed</b> Please limit quantity to 3-4 day's wardrobe. Be Specific: Girls Blouse, Boys Coat, Boxers, etc.	<b>Quantity</b>	<b>Sizes</b> Be Specific: i.e. Girls 10, Childs 6, Womens 8, Junior 7, Boys 7 Slim, Mens 38 W - 30 L Jeans

1. Complete **ONE** order form **PER STUDENT**. (We serve Jeffco Schools students PreK through 12th .)
2. Fill out **ALL** information, and be **very specific** about sizes, gender, quantity (we have limits), and type of clothing, coats, shoes, underwear, etc. (Underwear, socks, and bras will be new. Shoe gift certificates are available.) We like to know preferences (style, color) but if we do not have the style requested, we will select a substitute.
3. Fax the form to **(303) 278-2343**.
4. Please allow one week for processing.
5. A volunteer will deliver the order to your school.
6. **Questions or Problems?** We are an **ALL-VOLUNTEER** organization. We do our best to fill orders accurately and timely. If you have any problems with your order, first call the Serving Kids voice mail number which is checked daily: **(303) 982-2225**. If you continue to have problems, call Michael Long with JCAA at (303) 982-6839.

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OFFICE USE ONLY: Name of Volunteer completing order: \_\_\_\_\_

Date order completed: \_\_\_\_\_ Date order delivered: \_\_\_\_\_